

**GROSSMONT-CUYAMACA COMMUNITY COLLEGE DISTRICT
ADMINISTRATIVE TECHNOLOGY ADVISORY COMMITTEE (ATAC)
MEETING AGENDA
FEBRUARY 16, 2017 – 10:00 to 10:45 a.m.
VIDEO CONFERENCE - CUYAMACA I-107 & GROSSMONT DISTANCE ED ROOM**

New and Relevant Issues to Be Discussed

1. Workday - Intranet Site – Support, Training, FAQ, etc
2. Colleague
 - a. Faculty - Email will show up if type is “Pri”, Phone will show up if type is “FAC”
 - b. Transcript – possible changes
3. Course Descriptions in WebAdvisor
4. FTES – Coding standards
5. Document Imaging – New modules and servers installed, working on initial configuration
 - a. Upgrade to latest version – Spring Break
 - b. Eforms processing, Electronic signature, Document management – check in/out/version control
6. DARS – Degree Audit – Jessica McKean/Asma Abushadi – pick list, technical issues, upgrade
7. SSSP data nightly integration from Cynosure and SARS directly
8. Student Address Changes via WebAdvisor – IS needs to write audit report
9. Security -2 step authentication, Workday access only on site
10. BPA – Technology planning – Rescheduling
11. Drop for Non Pay – workgroup to review (DCEC)
12. Transcript Requests - Form Fusion/Layout and formatting w Credentials
13. SANS – Purchased – install Spring Break
14. Daily FTES comparison report

Information Items – Discussed as Requested

Ongoing Projects with Change in Status

1. HelpDesk Software – RemedyForce – Piloting with ICS at both colleges
2. Infrastructure
 - a. Wireless District Services pilot / testing new equipment
 - b. Ongoing Upgrading networks switches both colleges

Ongoing Projects

1. Current Projects – <https://intranet.gcccd.edu/is/status-of-projects.html>
2. Curriculum Approval – target RFP for Fall term
3. Degree Audit for Students
 - a. Build selection tree, focus group test with students, Fix problems - Upgrade to latest version
4. Foundation/Aux – Scholarship application software – Academic Works – next steps
5. Nelnet – new Enterprise version – new target date – Summer 2017
6. Windows 10 / Office 2016 – next steps
7. Email – Archive & Personal Folders (PSTs) – move to mailbox/cloud – districtwide email
8. Onedrive – waiting for Security enhancements